



City of Fort Atkinson  
City Manager's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, SEPTEMBER 20, 2022 – 7:00 PM  
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403  
Passcode: 53538

Dial by Location  
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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**AGENDA**

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings – None**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
  - a. Review and possible action relating to the **minutes of the September 6, 2022 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the September 13, 2022 Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the September 13, 2022 Finance Committee meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the September 14, 2022 Parks & Recreation Advisory Board meeting** (Franseen, Parks and Recreation Director)
- e. Review and possible action relating to **building, plumbing, and electrical permit report for August 2022** (Draeger, Building Inspector/Zoning Administrator)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for August 2022** (Ebbert, Clerk/Treasurer/Finance Director)
- g. **City Sewer, Water, and Stormwater Utility Financial Statements** as of August 31, 2022 (Ebbert, Clerk/Treasurer/Finance Director)

**6. Petitions, Requests, and Communications:**

- a. Presentation from Hoffman Development Group, LLC & CedarPrise, LLC relating to the **Banker Road Development Project** (LeMire, City Manager)
- b. Review and possible action relating to a **Master Development and Professional Services Agreement** between the City of Fort Atkinson and Hoffman Development Group, LLC and CedarPrise, LLC relating to the Banker Road Development Project (LeMire, City Manager)
- c. Review and possible action relating to a proclamation **recognizing Curt Witynski and Gail Sumi of the Wisconsin League of Municipalities** upon their retirement (LeMire, City Manager)

**7. Resolutions and Ordinances:**

- a. Second reading and possible third/final reading of an **Ordinance Annexing** the territory located at W6124 Sunset Ave. to the City of Fort Atkinson (Draeger, Building Inspector/Zoning Administrator)

**8. Reports of Officers, Boards, and Committees:**

- a. City Manager's Report (LeMire, City Manager)

**9. Unfinished Business – None**

**10. New Business:**

- a. Review and possible action relating to the **2023 Recycling Grant Application** to the Wisconsin Department of Natural Resources (LeMire, City Manager)
- b. Review and possible action relating to the **2023 Squad Car Bid and related equipment** at a cost not to exceed \$56,000 (Bump, Police Chief)

- c. Review and possible action relating to a preliminary **Certified Survey Map** for the property located on the 800 block of Messmer Street (Draeger, Building Inspector/Zoning Administrator)
- d. Review and possible action on the **rental agreement for agriculture land** at the Fort Atkinson Municipal Airport (LeMire, City Manager)
- e. Review and possible action on **rental agreement for agriculture land** on City owned property in the Klement Business Park (LeMire, City Manager)
- f. Review and possible action **on rental agreement for agriculture hay land** on City owned property in the Klement Business Park (LeMire, City Manager)
- g. Review and possible action **on rental agreement for hunting land** on City owned property near the Wastewater Utility (LeMire, City Manager)

#### **11. Miscellaneous – None**

#### **12. Claims, Appropriations and Contract Payments:**

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

#### **13. Adjournment**

*Date Posted: September 15, 2022*

*CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce*

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